





NORTHERN WAKE FIRE DEPARTMENT

STANDARD OPERATING PROCEDURES

TITLE: Organization	SECTION/TOPIC: GENERAL ADMINISTRATION
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REVISION DATES:	APPROVED BY: Gary Vickerson  <hr/> PRESIDENT – BOARD OF DIRECTORS Tim Pope  <hr/> FIRE CHIEF

I. PURPOSE

- A. This Standard Operating Procedure defines the establishment, the mission, the vision and the values of the organization.

II. SCOPE

- A. This Standard Operating Procedure applies to all Northern Wake Fire Department personnel.

III. PROCEDURE

- A. Establishment of the Organization
 1. In 1958, the Stony Hill Rural Fire Department was established in order to provide community fire protection services.
 2. In 1961, members of the Stony Hill organization assisted in the creation of the Bay Leaf Volunteer Fire Department.
 3. In 2005, Bay Leaf Volunteer Department agreed to merge Six Forks Volunteer Fire Department into its organization.
 4. On July 1, 2017, the Bay Leaf Volunteer Fire Department and the Stony Hill Rural Fire Department consolidated together and formed the Northern Wake Fire Department.
- B. Mission of the Organization
 1. The mission of the Northern Wake Fire Department is to protect the lives and property of the residents and visitors of Wake County and surrounding communities through progressive fire and emergency services and community risk reduction.

C. Vision of the Organization

1. The vision of the Northern Wake Fire Department is to be at the forefront of emergency services by way of comprehensive training, risk reduction, and exceeding professional standards.

D. Values of the Organization

1. The values of the Northern Wake Fire Department are duty, honor, integrity, compassion and the pursuit of knowledge.
 - a) Duty:- An obligation to serve with loyalty, honesty and respect.
 - b) Honor: To serve with distinction, dignity and excellence.
 - c) Integrity: To be beyond reproach
 - d) Compassion: To serve with empathy
 - e) Knowledge: Higher learning through innovation